**Campus Pack Blog – Tip sheet**

This how-to tip sheet gives you the basic information to:

- Create a class or group blog
- Enable RSS feeds

You may wish to refer to [Campus Pack - Learning Object Community](http://example.com) on blogs.

**How to create a Campus Pack Blog**

Within the content area in your Blackboard unit where you wish to place the blog, select **Campus Pack Blog** from the pull-down menu on the right of the edit/add content bar.

Remember to click on the **Go** button to the right of the pull-down menu once you have made your selection.

You should now see a screen like this.

![Blog creation screen](image)

Give the Blog a name.

Ensure you add some meaningful information in the description field for the students.

Select either a **Class** or **Group** blog type. If individual blogs are required it is better to create student **Journals**.

If you are going to assess the Blog, you can create a grade book column, and set some grade centre parameters.

Then click on the **Add** button to create the Blog.

Please see the next page.
The Blog should now appear and be created. Please remember that you can adjust some of the settings of the Blog and how it is used via the menu across the top of the Blog.

**Subscribe** – Users can subscribe and receive email notifications when new content has been added to the Wiki.

**Export** – You can export the Wiki as either a standalone web site within a zip file, or as a single web page.

**Settings** – You can modify the name and description in the Blog. You can change the icon image (96x96 pixels is recommended), and choose from a coloured theme.

**Permissions** – You can control who views, authors and owns (manages) the Blog.

**Widgits** – You can add small widgits that can provide extra functionality to the Blog.

**Assessment** – This area gives an assessor some different perspectives and stats on the creation of the Wiki by the students involved.

**Attachments** – Manage files that are attached within the Blog.

**Recycle Content** – (Read Delete!). This allows you to remove content from the Blog. Be very careful how you use this tool! Only people who “own”/manage the Blog can do this.

Remember the **Help** menu that is on the top right of your screen as well.

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**Enable RSS feeds**

In order for your students to receive (view only) blog posts via RSS, the blog permissions must be modified.

Under the Permissions tab of the top menu, click the Viewer tab and add "Everyone in the World" as Viewers to the site. That setting creates the RSS feed enabling the students to subscribe to the site in an RSS reader and receive updates in their reader software even if they are not logged into the Learning Management System.

See next page for screen grab.
### Permissions *

**Viewers**

Viewers can read the blog, but can't participate. (Customize)

#### The Viewers

<table>
<thead>
<tr>
<th>Test PlayPen (OTL_4)</th>
<th>Everyone in the world</th>
</tr>
</thead>
</table>

**Add Viewers**

<table>
<thead>
<tr>
<th>Test PlayPen (OTL_4)</th>
<th>Everyone in the world</th>
</tr>
</thead>
<tbody>
<tr>
<td>Everyone</td>
<td>Everyone at Curtin; including guest</td>
</tr>
<tr>
<td>People</td>
<td>Everyone at Curtin</td>
</tr>
<tr>
<td>Courses</td>
<td>Everyone in the world</td>
</tr>
<tr>
<td>Groups</td>
<td>Everyone in the world</td>
</tr>
<tr>
<td>Organizations</td>
<td>Everyone in the world</td>
</tr>
</tbody>
</table>

*This person will receive an email with a link to bring them directly to gtrr.*