Campus Pack Wiki – Tip sheet

This how-to tip sheet gives you the basic information needed to create a wiki for your students to use within your Blackboard unit.

How to create a Campus Pack Wiki

Within the content area in your Blackboard unit where you wish to place your Wiki/s, select Campus Pack Wiki from the pull-down menu on the right of the edit/add content bar.

Remember to click on the Go button to the right of the pull-down menu once you have made your selection.

You should now see a screen like this.

Give the Wiki a name.

Ensure you add some meaningful information in the description field for the students.

Select what type of Wiki you wish to use. There is a brief explanation beside the three choices.

If you are going to assess the Wiki, you can create a grade book column, and set some grade centre parameters.

Then click on the Add button to create the Wiki.

Please see the next page.
The Wiki should now appear and be created. Please remember that you can adjust some of the settings within the Wiki and how it is used by clicking on the menu at the top of the Wiki.

Subscribe – Users can subscribe and receive email notifications when new content has been added to the Wiki.

Export – You can export the Wiki as either a standalone web site within a zip file, or as a single web page.

Settings – You can modify the name and description in the Wiki. You can change the icon image (96x96 pixels is recommended), and choose from a coloured theme.

Permissions – You can control who views, authors and owns (manages) the Wiki.

WidgâtÔ – You can add small widgets that can provide extra functionality to the Wiki.

Assessment – This area gives an assessor some different perspectives and stats on the creation of the Wiki by the students involved.

Attachments – Manage files that are attached within the Wiki.

Page list – Another way of navigating around multiple pages within a Wiki.

Recycle Content – (Read Delete!). This allows you to remove content from the Wiki. Be very careful how you use this tool! Only people who “own”/manage the Wiki can do this.

Remember the Help menu that is on the top right of your screen as well.