Student Automatic iLecture Recording HowTo

If a lecturer has scheduled automatic Student iLecture recordings in any of the 150+ lecture theatres and classrooms across campus then students only have to walk into the venue at the scheduled start time, do their presentation (making sure they use the microphone) and then just walk out and the recording will happen automatically. These automatic recordings can capture the screen of the presentation computer as well as “talking head” video footage through the video camera in the venue.

The recording will automatically upload to the EchoSystem and the student or lecturer will be notified by email when the recording is processed and available. Note that this may take several hours depending on length of recording and the number of other recordings going through the system.

Students can use the iLecture Status lights or the AV touchpanel on the lectern to monitor the iLecture recording currently taking place.

Tap the iLecture Status light firmly to pause and resume the recording or press the red flashing iLecture button on the AV touchpanel to get access to the pause and resume buttons.

If a lecturer has arranged for a **group username and password** or given students **individual iLecture accounts and units**, then you can use the lectern computer to see what the video camera in the venue is capturing.

1. In the iLecture venue, log into the lectern computer as Guest and double-click the **Monitor My iLecture** icon on the Desktop.

2. At the login dialog, enter your student ID or group username and password. (see Troubleshooting below if you can't login).

3. Click the **Monitor** tab to see a preview of what the video camera in the venue and iLecture recording will capture.

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**Notice that many venues have an auto-tracking camera that zooms in and follows whoever is standing up at the front and walking around. Some venues have a fixed camera which requires that you stand in one place to present. (see Troubleshooting below for tips on using auto-tracking cameras). Contact ilecturesupport@curtin.edu.au if the camera in your venue appears to be pointing at the wall or elsewhere.**
Appendix

• If you are in a venue equipped with an **iSmart Auto-tracking video Camera** the camera tracks motion, so move around a bit to ensure the camera locks onto you. Ensure that no other people walk across the tracking zone. In larger lecture theatres, the tracking zone is the front of the venue. In smaller flat classrooms, the camera tracks anyone who is standing up, so ensure anyone not presenting is sitting down so as not to distract the camera.

• If you are in a venue equipped with a **Vaddio AutoTrack Video Camera**, the camera tracks the invisible LEDs embedded in the **Vaddio wireless lapel microphone lanyard** available in the lectern or AV rack. Ensure the presenter is wearing the lanyard and it is not hidden under their collar or hair. Also, ensure the wireless lapel beltpack is **Turned ON** (glowing blue LED)

• Some venues have a **Pressure Mat** behind the lectern. Standing on this should turn off auto-tracking and cause the camera to zoom in for a closeup shot of whoever is standing behind the lectern.

• Use the **Wireless Lapel Microphone** if the venue has one for best audio quality – particularly if you are going to walk around as you present. If you don’t or can’t use the wireless mic, then stand close to the lectern so that your voice is picked up by the **Boundary Microphone** on the lectern. Ring CITS-AV on x9000 for the code if the wireless microphone is locked away in a security box bolted to the wall.

Trouble-shooting

If you are unable to log on to the EchoSystem Client web page after double-clicking the **Monitor My iLecture icon**, you may not yet have an Echo account or unit set up in the iLecture system. Contact your lecturer or ilecturesupport@curtin.edu.au with the following details: your name, student ID, email address and academic unit name and unit ID. However, if your lecturer has supplied you with a group username and password, then log in with that instead.