The TPI system – opens soon

The Teaching Performance Index (TPI) system opens from Monday 23rd July to Friday 31st August 2012 for staff to claim for activities that occurred in 2011.

There are two categories of claims:

- **Individual**: Full-time, part-time and sessional staff who are actively involved in teaching and learning related activities.
- **Owning Organisation**: This term denotes a teaching area, (that is a School, Centre or Department within a Faculty) that owns a unit.


**How to submit**

1. Enter eligible TPI publications into the SCRIPT publications module before midnight 22nd July 2012. For more details see TPI Update 21/06/2012.


3. Download the Application Claim Form.

4. Collect the required evidence to demonstrate that each claim meets the criteria for each claimable item. Publications evidence will need to be electronically loaded into SCRIPT. Other evidence should be in hard copy and compiled in a clearly labelled and ordered Appendix. The labels and order should match the Section Claims.

5. Send one hard copy of the completed Application Claim Form and appendix containing all required evidence to:

   **TPI Claims Officer,**
   **Curtin Teaching and Learning,**
   **Level 1, Building 105, Bentley Campus.**

**When to submit**

Online TPI submissions can be made between 23rd July and 31st August 2012.

**Further assistance**

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<th>TPI Support Officer – Andrea Johnson</th>
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**The What, How & Why**

**What is the TPI?**

The Teaching Performance Index is an internal scheme, run annually, to reward individual teaching staff and teaching areas for teaching excellence and scholarship.

**How do I participate?**

The TPI is open to all full-time, part-time and sessional staff who were actively involved in teaching and learning related activities in 2011.

**Why should I participate?**

Activities recognised under the Teaching Performance Index are awarded points which attract TPI funding, based on the number of points claimed.

TPI funds should be used to improve the quality of Teaching and Learning at Curtin (for example, attendance at an appropriate conference, strategic teaching and learning initiatives, upgrading resources to enhance teaching). Decisions about how all the funds are spent must be negotiated with your Head of School under direction from the Dean of Teaching and Learning.